

COOK MIDDLE SCHOOL

TARDY POLICY

Cook Middle School tardy policy is in effect for each class that the students attend. Students will be issued a consequence by administration for being tardy. A tardy is defined as when the student does **not** cross the marked threshold (**BOTH FEET INSIDE THE ROOM**) of the classroom door before the end of tardy bell.

Discipline Assigned for Tardies

Administration will assign the discipline as follows:

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|----------------------|---|
| Tardy 1-5 | Parent Contact |
| Tardy 6 -9 | Parent Contact + After School Detention |
| Tardy 10 - 15 | After School Detention plus student will be placed on “no after school activities” list including but not limited to athletic events,tutorials and club participation |
| Tardy 16+ | Ranger Reflection |

Guidelines and Procedures

- Parents will be notified of discipline consequences when students have violated the tardy policy.
- Tardies are accumulated per grading period.
- Upon being late to class the student will be marked tardy and notified verbally.
- If a student is 10 or more minutes late to a class period, they will be marked absent.

After School Detention

- Will begin at **2:50** and ends at **4:50**.
- Students can either ride the late bus, walk, or be picked up by the parent/guardian at **4:50**.

Random tardy sweeps will be conducted by Cook Administration. Discipline will be assigned at that time.